

# MainStage Academy of Dance

## Terms & Conditions

### Withdrawal & Tuition Policy

- Enrollment requires a **minimum two-month commitment**. Families wishing to withdraw must provide written notice.
- Withdrawals submitted **after the 5th of the month** will incur tuition for the following month. (Example: a withdrawal submitted on October 6th will result in tuition being charged through November.)
- **Annual tuition** is based on a full season commitment and may be paid in monthly installments for convenience. Families who choose the **discounted annual plan** and withdraw before completing the season remain responsible for the full annual tuition. If an early withdrawal is approved, tuition will be recalculated at the regular monthly rate, and any difference will be charged before withdrawal is finalized.
- In the case of a **serious injury**, tuition may be credited toward future MSAD–SCB classes. Medical documentation is required.

### Tuition & Fees

- Registration is not complete without payment of the **registration fee** and the first tuition installment.
- A **non-refundable registration fee** is charged at the beginning of the **Fall Session** and again at the beginning of the **Summer Session**:
  - **\$40 for new students**
  - **\$35 for returning students**
  - **\$10 for each additional family member****Note: Registration fees are charged per student, per session, and are non-refundable.**
- **Year-round enrollment is available**. Students may join at any time during the year, provided space is available. Tuition will be prorated based on the start date.
- Tuition is **non-refundable and non-transferable**, and will not be prorated for missed classes, vacations, or partial class participation.
- Tuition may be paid by **cash, check, or credit card (Visa, MasterCard, AMEX)**.
- A **\$35 processing fee** will be charged for any declined credit card transaction.
- A **\$35 NSF (Non-Sufficient Funds) or Stop Payment fee** will be charged for any returned check. These fees must be paid via cash, credit card, or money order.
- A **five-day grace period** is provided for late payments. A **\$25 late fee** will be assessed after the 5th of each month for late or declined payments.

## General Policies

- By completing the registration form, you agree to all MainStage Academy of Dance terms and conditions outlined here and in the **Student Handbook**.
- A paper registration form and signed Terms & Conditions agreement are required in-studio to finalize enrollment and begin classes.
- Classes that do not meet minimum enrollment may be **cancelled or combined**. In such cases, tuition credits or refunds will be issued.
- Please do not delay registration to see if a class will run, as this may prevent it from meeting minimum enrollment.
- A **waitlist** will be created for any class that reaches capacity.
- Registration is accepted on a **first-come, first-served basis**, and class sizes are limited.
- You will receive a **confirmation email** once your registration is processed.
- Registration may be completed **in person or via email**. Phone registrations are not accepted.

## Class Placement

- A placement class is required for admission into **Academy-level programs**.
- No placement class is required for **recreational classes**.

## Photo Release

By registering, you grant MainStage Academy of Dance permission to photograph students for use in promotional materials (including brochures, websites, posters, and advertisements). MSAD may also copyright these images under its name.

## Liability Waiver / Risk of Injury

I hereby release MainStage Academy of Dance, its staff, agents, and representatives from all liability for personal injury, illness, loss, or property damage occurring on or off studio premises, whether or not caused by negligence.

I acknowledge that if I or my child experiences pain or physical discomfort during any class or activity, we will stop and inform the instructor immediately. I understand that health and accident insurance is my personal responsibility, and to the best of my knowledge, my child and/or I are physically able to safely participate in dance activities at MainStage Academy of Dance.

