

# Summer 2010 Registration Form

**MainStage Academy of Dance**  
 105 N. Main Street, Dousman, WI 53118  
 Phone 262.965.5763

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student's First Name \_\_\_\_\_ Student's Last Name \_\_\_\_\_

Birth date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Parent's Name \_\_\_\_\_ Cellular Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Home phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Alternate Contact Person \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cellular Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Previous Dance Studio \_\_\_\_\_ # of yrs \_\_\_\_\_ Method of training/level \_\_\_\_\_

**Is your child presently doing Pointe Work?**  Yes  No

**Have you attended MainStage Academy of Dance Before?**  Yes  No

*I understand that I must agree to and sign The MainStage Terms and Conditions Form on the backside of this registration form before any classes may be attended. Initial \_\_\_\_\_*

**Studio B** (refer to studio B Schedule and rates for specific cost and class offerings)

Class name & age/grade	Class day/time	10-week session Rate	Amount Due

**Studio A** (refer to studio A rates for specific cost and debit dates)

Pre-Intermediate	<input type="checkbox"/> One-time payment of	<input type="checkbox"/> Two payments of	_____
Intermediate 1	<input type="checkbox"/> One-time payment of	<input type="checkbox"/> Three payments of	_____
Intermediate 2	<input type="checkbox"/> One-time payment of	<input type="checkbox"/> Three payments of	_____
Intermediate 3&4	<input type="checkbox"/> One-time payment of	<input type="checkbox"/> Three payments of	_____
Intermediate 5 - Adv. 7	<input type="checkbox"/> One-time payment of	<input type="checkbox"/> Three payments of	_____

**+\$25 annual registration fee (\*\*if due)** \_\_\_\_\_

**Pro-rated adjustments or promotions:** \_\_\_\_\_

**\*\*\*Total tuition due** \_\_\_\_\_

Tuition / Registration paid by:  Cash  Credit Card/Debit Card  Check  
 Payable to "MainStage Academy of Dance"

*I hereby authorize MainStage Academy of Dance to debit/charge my account listed below:*

**Credit/Debit Card Information:**

Credit No: □□□□ □□□□ □□□□ □□□□ Expiration date □□□□ Cid No. □□□□

**Card Holder Signature** \_\_\_\_\_

\*Tuition Session payments or Tuition that is Paid In Full (PIF) may be paid by cash, check or debit/credit card.  
 \*\*All Monthly tuition payments require payment made by auto credit/debit. Please fill out information above to be kept on file.  
 \*\*\*A non-refundable \$25 registration fee must accompany all Student registration forms.  
 \*\*\*\*Tuition payment must be received on or before the participant's first day of class.



## MainStage Academy of Dance 2010 Terms and Conditions Form

**Registration:** A non-refundable fee of \$25 per family is required yearly at time of registration.

**Payment of Fees:** Monthly tuition must be paid in full each month by automatic bank debit card or automatic credit card. Checks are only accepted for sessions or in-full payment, such as 10 week summer sessions. Yearly discounted rates are based on a one-time up-front full year payment that is made on or before the date listed in the current MainStage Academy of Dance brochure. \*Monthly automatic tuition will be debited from your debit card account or credit card account on the 1st business day of each month. You must sign an auto-debit card or automatic credit card charge authorization form before classes can begin. Only yearly option monthly tuition's may be paid by auto-debit card or credit card. Credit card or bank debit card payments are not accepted for in-person payment on a monthly basis. \*Session payments by check must be presented on the dates listed in the current MainStage Academy of Dance brochure. Enrollments that take place between session dates will be prorated. A five-day grace period is provided for late payments. Failure to provide payment in full by the end of the grace period will result in a \$10.00 late charge per month. Checks should be made payable to MainStage Academy of Dance. All first months payment are non-refundable. Participants may not switch from session payments to monthly auto debits after session 2 begins. All NSF checks will be charged a \$25 NSF fee. Cash, check or charge can be used for incidental fees such as recital tickets or studio apparel.

**Costume Payment:** Costume payment for the spring year-end recital is due in full on or before January 1st. An additional charge will be made to your automatic debit card or automatic credit card on January 1st. If you are paying by session check, a separate check for costume cost must be received on January 1st. No costume payment will be refunded after this date even if a student withdraws from the recital or school. Note: costume fees will be posted on or before December 14th, each year.

**Withdrawal and Refunds:** There is a two-month minimum for all lessons. One-month notice from the first of the month is required to discontinue any classes. Withdrawal must be done in person and will not be accepted over the phone. Withdrawal must occur within the first 7 days of the month. No withdrawals will be accepted after April 8th, during the school year and not at all during our 10-week summer sessions. To withdraw from classes a parent or adult student must: 1. Inform school administration in person, and 2. Complete and sign a withdrawal form provided by the school office. All automatic bankcard debiting or credit card charges will stop after the one-month notice period. MainStage Academy of Dance reserves the right to terminate lessons to any student without notice. In such a case a refund for unused lessons will be given.

**Extreme Weather or Unexpected Interruption of Classes:** If the school must cancel classes due to extreme weather or events beyond our control such as power outages, the missed lesson will be added on the end of the teaching year. No refunds for lessons missed for these reasons will be given.

**Substitutions:** The school reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If a teacher is ill and the school cannot arrange a substitute any missed classes will be made up.

**Dress Code:** Required dancewear and dance shoes must be worn to all classes. Failure to wear required dancewear to class could result in students being asked to sit out the class. Repeated failure to wear required dancewear could result in termination of lessons. Students are not permitted to wear street cloths, shoes or jewelry to any dance class. Please see the posted dress code for your class.

**Attendance and Tardiness:** The school reserves the right to have students who come late to class, sit out the class. Repeated tardiness may result in termination of lessons. A minimum attendance level will be required. If a student misses more than 4 classes without written notice, the school reserves the right to terminate lessons. Students missing more than 4 classes after January 15th, 2010 may not be allowed to participate in the spring dance recital. (Private lessons are available to participants that wish to perform in our recital after missing 4 or more classes. Standard rates apply; see a studio representative for details).

**Parent's Responsibility to be Aware of Dates and Events:** It is the responsibility of the parent or adult student to be aware of all school activities and dates, such as bring a friend week, extra classes, rehearsals, and dates the school is open or closed. The school will email and post all such notices in the wall files (located at the back left side of the studio). It is the parent's responsibility to regularly check email, wall files, or speak to a studio representative to ensure they are informed. It is the responsibility of the parent or adult student to inform the school of any address, telephone number, or email changes.

**Care of Students:** The school is not responsible for providing before or after class care for students. Parents with students under the age of 5 are to remain in the school during classes. Students are not to be left at the school for excessive time before or after class.

**Photo Release:** The school is hereby granted permission to take photographs of the students to use in brochures, web sites, posters, advertisements and other promotional materials the school creates. Permission is also hereby granted for the school to copyright such photographs in its name.

**Risk of Injury/waiver:** I hereby release MainStage Academy of Dance, its agents and employees, from all liability for personal injury, illness, loss or property damage occurring on or off MainStage Academy of Dance School premises, whether or not caused by the negligence of the MainStage Academy of Dance, its agents, or employees. I have read the registration, term and conditions and student hand book information and understand the School's policies as outlined. I understand that I am responsible for tuition payments as described. I understand that if myself or my child experiences unusual pain or physical discomfort during participation in any MainStage class or activity my child or I will decrease or stop and inform the instructor of any symptoms. I am aware that personal health/accident insurance is my responsibility. I certify that to the best of my knowledge, my child or myself do not have any medical/ physical disability that will prevent safe participation in any MainStage class activity or event.

\*I have read, understand and accept the above terms and conditions as set fourth by MainStage Academy of Dance.

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Date \_\_\_\_\_ Student Name (please print) \_\_\_\_\_ Student signature or Parent/Guardian ( if student is under 18 years of age) \_\_\_\_\_